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Winton School – Acceptable Use Agreement for Digital Technologies

Winton School believes in a Digital Citizenship model for supporting safe and responsible use of the internet in teaching and learning. An important part of this is that we are able to show others what responsible use looks like while we are using technology in our learning.

Because we know this is important for us all, we ask everyone, the staff, students and volunteers working at the school to agree to use the internet and other technologies in a safe and responsible way by following the rules laid out in an Acceptable Use Agreement like this one.

At Winton School I will always be a good digital citizen. This means that I will follow our school values of Respect, Effort, Responsibility and Empathy when using information & communications technologies.

- **I will be a confident and capable user of technology.** I know what I can and cannot do when using digital technologies. I will get help where I need it.
- **I understand that technology can help me to learn.** I also know it can be used to talk to people, to buy and sell things and to have my opinion heard. I know when and where it is OK to do each one.
- **I will think carefully about whether the information I see online is true.** I know that it is easy to put information online. This means that what I see is not always right. I will always check to make sure information is real before I use or share it.
- **I understand that I may experience problems when I use technology but that I will learn to deal with them.** People may be mean or unkind to me online. I may also view material that can be inappropriate for a variety of reasons. When these things happen, I know that there are ways I can deal with it. I also know there are people I can go to, to get help if I don't know what to do next.
- **I will always use ICT to communicate with others in positive, meaningful ways.** I will always talk politely and with respect to people online. I know that it is possible to bully or hurt people with what I say and do on the internet. I will think about the effect that my actions have on other people.
- **I will be honest and fair in all of my actions using ICT.** I will never do anything online that I know will hurt anyone. I will make sure what I do is not against the law. I will make sure that my actions don't break the rules of the websites that I use. When I am not sure about what I am doing I will ask for help.
- **I will always respect people's privacy and freedom of speech online.** I understand that some information is private. I will always seek permission to share information on line and will never share sensitive or private information. I also know that I will not always agree with what people say online but that does not mean that I can stop them or use it as an excuse to be unkind to them.
- **I will help others to become a better digital citizen.** Being a good digital citizen is something that we all have to work at. If I know that my friends are having problems online, I will try to help them. If I see that someone is being unfairly treated online then I will speak up rather than just watch it happen. If I can't solve this on my own I will seek help from an adult.

If someone cannot agree to act responsibly and follow this agreement, or the things that they do mean that other people are being harmed, then we might stop them from using the internet or other technology at school.

Student name: _____ Signature: _____

Date: _____